

# LEGISLATIVE FACT SHEET

DATE: 07/10/17

BT or RC No: BT

18-006

(Administration & City Council Bills)

SPONSOR: Office of the Sheriff

(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: William Clement

Provide Name: William Clement

Contact Number: 630-2217

Email Address: [william.clement@jaxsheriff.org](mailto:william.clement@jaxsheriff.org)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

This legislation is necessary to appropriate funds required for the 2017-2018 fiscal year budget for the Special Law Enforcement Trust Fund and to authorize an intrafund transfer to the Police Explorer Trust Fund.

Special Law Enforcement Trust Fund (SHPS64ABUSLE-TRSH02) FY 17-18 budget, as per Ordinance Code Section 111.310 -

New appropriations of \$401,597.00 and a total of (\$312,114.11) in clean-up deappropriations itemized as follows:

- 1) (\$52,886.02) deappropriation (clean-up) in "Authorized Trust Fund Expenditures"
- 2) \$36,000.00 appropriation in "Clothing, Uniforms & Safety Equipment" for police motorcycle headsets
- 3) (\$56.74) deappropriation (clean-up) in "Oper.Lease-Leashold Improvements"
- 4) (\$92,018.18) net deappropriation in "Computer Equipment" -  
    \$20,100.00 appropriation for Computer Forensics unit  
    (\$112,118.18) deappropriation (clean-up)
- 5) \$194,535.70 net appropriation in "Specialized Equipment" -  
    \$345,497.00 appropriation for security cameras, surveillance equipment, underwater metal detectors, message board sign and trailer, Polaris Mule, and target system  
    (\$110,961.30) deappropriation (clean-up)
- 6) (\$36,091.87) deappropriation (clean-up) in "Subsidies & Contributions to Private Org"

A \$12,500.00 intrafund transfer from the Special Law Enforcement Trust Fund to the Police Explorer Trust Fund (SHPS64CBUPET-TRSH12), a self-appropriating trust as per Ordinance Code Section 111.340, will fund the FY 17-18 budget for the Jacksonville Sheriff's Office Police Explorer Post.

**APPROPRIATION: Total Amount Appropriated: \$283,035.70 as follows:**  
**List the source name and provide Object and Subobject Numbers for each category listed below:**

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s): Special Law Enforcement Trust Fund	From: Special Law Enforcement Trust Fund	Amount: \$283,035.70
	To: Special Law Enforcement Trust Fund / Police Explorer Trust Fund	Amount: \$283,035.70
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

All funding will come from the Special Law Enforcement Trust Fund and will go to the Special Law Enforcement Trust Fund and the Police Explorer Trust Fund.

Special Law Enforcement Trust Fund (SHPS64ABUSLE-TRSH02) FY 17-18 budget, as per Ordinance Code Section 111.310 -

New appropriations of \$401,597.00 and a total of (\$312,114.11) in clean-up deappropriations itemized as follows:

- 1) (\$52,886.02) deappropriation (clean-up) in "Authorized Trust Fund Expenditures"
- 2) \$36,000.00 appropriation in "Clothing, Uniforms & Safety Equipment" for police motorcycle headsets
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- 4) (\$92,018.18) net deappropriation in "Computer Equipment" -
  - \$20,100.00 appropriation for Computer Forensics unit
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  - (\$110,961.30) deappropriation (clean-up)
- 6) (\$36,091.87) deappropriation (clean-up) in "Subsidies & Contributions to Private Org"

A \$12,500.00 intrafund transfer from the Special law Enforcement Trust Fund to the Police Explorer Trust Fund (SHPS64CBUPET-TRSH12), a self-appropriating trust as per Ordinance Code Section 111.340, will fund the FY 17-18 operating budget for the Jacksonville Sheriff's Office Police Explorer Post.

There are no requirements for a local match or additional staffing obligations.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

ACTION ITEMS:		Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">             Subfunds 64A and 64C are all years funds.           </div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**      **Yes**      **No**

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?


Surplus Property Certification?

Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

Division Chief:

  
\_\_\_\_\_ (signature)

Date: 07/10/17

Prepared By:

\_\_\_\_\_ (signature)

Date: 07/10/17

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: \_\_\_\_\_

(Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

From: William Clement, Chief - Budget & Management Division, Office of the Sheriff

Initiating Department Representative (Name, Job Title, Department)

Phone: 630-2217

E-mail: [william.clement@jaxsheriff.org](mailto:william.clement@jaxsheriff.org)

Primary Contact: William Clement, Chief - Budget & Management Division, Office of the Sheriff

(Name, Job Title, Department)

Phone: 630-2217

E-mail: [william.clement@jaxsheriff.org](mailto:william.clement@jaxsheriff.org)

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: [akshelton@coj.net](mailto:akshelton@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: [psidman@coj.net](mailto:psidman@coj.net)

From: \_\_\_\_\_

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: [akshelton@coj.net](mailto:akshelton@coj.net)

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      **Yes**      **No**

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**